

MONTGOMERY COUNTY ESD 1
MONTGOMERY COUNTY, TEXAS

The Board of Commissioners of Montgomery County ESD 1, convened in open session on July 16, 2025, with the following Board Members to-wit:

Members Present: J. Steven Weisinger, President
 Chuck Frank, Vice President
 Tom Rozier, Secretary
 Sharene Carr, Treasurer
 David Cooper, Assistant Treasurer

Addressing item 1 of the agenda, the meeting of Montgomery County ESD 1 was called to order on July 16, 2025, at 6:04PM by President J. Steven Weisinger. All Board members were present, therefore constituting a quorum. Also present were Fire Chief Jason Oliphant, Assistant Chief Kirk Bailey, Office Administrator Crystal LaCaze, Administrative Assistant Andrea Meek, Deputy Chief Eric Rodriguez, Battalion Chief Jeff McDonald and District Legal Counsel John Peeler.

Addressing item 2 of the agenda, no public comments were made.

Addressing item 3 of the agenda, Chief Oliphant notified the Board of our Annual Promotion Ceremony that will be held at The Light Church on September 23, 2025 at 6:00PM.

Addressing item 4 of the agenda regarding minutes from the prior meeting, the Board took action on the following:

Upon a motion made by Commissioner Chuck Frank and seconded by Commissioner Tom Rozier, the Board voted unanimously to accept and approve the regular minutes held on June 18, 2025 regular minutes as well as the special called minutes held on June 26, 2025 and July 7, 2025.

Addressing item 5 of the agenda, the Board took action on the following:

Upon a motion made by Commissioner Tom Rozier and seconded by Commissioner Sharene Carr, the Board voted unanimously to accept the financial report as presented by Office Administrator Crystal LaCaze and approve payment of the District monthly bills.

A brief discussion of Chief Oliphant getting Bonded to be a check signer was had. Office Administrator Crystal LaCaze will work with the Finance Committee on a Resolution going forward.

Addressing item 6a of the agenda, Crystal presented the board with LaW Pay App 016 for Training/St. 96 and Pay App 004 for Station 94 Remodel.

Upon a motion by Commissioner David Cooper and Seconded by Commissioner Chuck Frank, the board voted unanimously to approve Pay App 016 and Pay App 004.

Upon a motion by Commissioner Chuck Frank and Seconded by Commissioner Sharene Carr, the board voted unanimously to accept Terracon for the Geotech for the New Station 91 and authorize Chief Oliphant to execute the contract.

Addressing item 6b of the agenda, Chief Oliphant informed the Board that an offer of \$335,000 was accepted for a possible New Station 92 in Panorama City, 157 Rolling Hills. An inspection has been completed. No real major concerns other than termites. ESD 1 Realtor will request the homeowner to schedule a termite inspection. If the homeowner does not agree, the Board has authorized Chief Oliphant to have one done.

Chief Oliphant, Office Administrator Crystal LaCaze will attend the Panorama City Board Meeting that will be held the evening of 7/17/2025.

Addressing item 6c-6h of the agenda, no action was taken.

Addressing item 6i of the agenda, Crystal informed the board that we had a disposition log signed by District Legal Counsel and will have board secretary sign to dispose of some old bank reconciliations and payables.

Addressing item 7a of the agenda, upon a motion made by Commissioner Chuck Frank and seconded by Commissioner Sharene Carr, the Board voted unanimously to consider and accept access collections for 2024 debt service and certification for debt service collection rate for 2025/2026.

Addressing item 7b of the agenda, Chief Oliphant presented the 2025-2026 Budget to the Board. Upon a motion by Commissioner Sharene Carr and Seconded by Commissioner Chuck Frank, the board voted unanimously to approve the 2025-2026 Budget as presented.

Addressing item 7c of the agenda, Office Administrator Crystal LaCaze requested the Board to engage with Government Capitol to provide arbitrage compliance services. Upon a motion by Commissioner Sharene Carr and Seconded by Commissioner David Cooper, the board voted unanimously to authorize Chief Oliphant to sign agreement and engage arbitrage compliance services with Government Capitol.

Addressing item 7d of the agenda, Commissioner Weisinger updated the board and staff of what he found out from the appraisal company about the Station 94 billboards. No action was taken.

Addressing item 7e of the agenda, no action was taken.

Addressing item 8-10 of the agenda, under Government Code sections 551.071, 551.072, 551.074 and 551.087 related to closed sessions, the Board convened into Closed Session at 7:29PM.

Addressing item 11 of the agenda, The Board reconvened into Open Session at 7:44PM.

Addressing item 12 of the agenda, no action was taken.

Addressing item 13a of the agenda, Chief Oliphant informed the Board of the following:

1. A crew has returned home from assisting with The Hill Country Floods.
2. Assistant Chief Bailey is currently in Austin.
3. We also have a TASK Force One Member in The Hill Country who will return home on 7/26/2025
4. Call Volume

Addressing item 13b-13c of the agenda, no action was taken.

Addressing item 14 of the agenda, no action was taken.

Addressing item 15 of the agenda, there being no further business, upon a motion made by Commissioner Tom Rozier and seconded by Commissioner Chuck Frank, the Board voted unanimously to adjourn at 7:46PM.

Crystal LaCaze

District Office Manager and Administrative Secretary
Montgomery County ESD 1